



A.J. FRANK FAMILY FOUNDATION

P.O. BOX 79 - MILL CITY, OREGON 97360

(503) 897-2371

To Whom It May Concern:

Dear Grant Requester:

Thank you for inquiring about the Frank Family Foundation grant application information. The A.J. Frank Family Foundation is set up for charitable, educational and religious purposes. Grant proposals for general purposes should contain a detailed narrative that describes and substantiates:

- ♦ the significance of the project
- ♦ the need for it
- ♦ the project's relationship to other activities in this field
- ♦ how the project intends to accomplish its goals
- ♦ the financial condition of the applicant organization
- ♦ the budget for the proposed project
- ♦ how the project would be funded after the grant period
- ♦ what percent of funds will go toward administrative costs

Also include copies of the applicant's letter from the Internal Revenue Service documenting current federal tax exemption under sections 501(c)(3) and 509(a).

The deadline for submitting proposals is August 15th and December 15th. If a proposal has been declined, it should not be resubmitted for at least 12 months. Prior to that, if substantial changes related to the proposed project occur, then an applicant may submit a new proposal reflecting significant change from the original declined proposal.

Sincerely,

A.J. Frank Family Foundation